

**Illinois State Bar Association
John C. McAndrews Pro Bono Service Award
2011-2012 Nomination Form**

Thank you for your interest in this important award. Individuals, bar associations, and law firms/corporate law departments who have performed extraordinary pro bono service in civil legal matters are eligible for nomination. Please refer to the attached award criteria for the appropriate category of nominee when completing your submission. The Standing Committee on Delivery of Legal Services determines the winners in each of the three categories. Please note that the law firm/corporate law department category has two possible categories of awards based on size of firm or organization. Awards will be presented in conjunction with the **ISBA Annual Meeting on June 15, 2012**. Winners will be informed via the mail and receive invitations to the presentation. Nominators will also receive notification of winners via mail. We ask that all nominations be submitted by March 19, 2012.

INSTRUCTIONS: In filling out this form and in providing supporting documentation, please assume that the selection committee does not know your nominee or anything about the pro bono program with which the nominee is involved. The committee receives numerous nominations and must rely on the nominators to persuade the selection committee that the nominee has provided exceptional pro bono work that meets the criteria for the award which he/she/it is being nominated.

Please print or type:

Which category of award is this nomination? (check only one)

Individual

Bar Association

Law Firm/Corporate Law Department

Small firm/organization (less than 25 lawyers)

Large firm/organization (more than 25 lawyers)

Please complete for Individual Nomination:

Name of nominee: _____

Employer (if individual): _____

Work address: _____

City/State/Zip: _____

For ISBA Use

M

ARDC

Work Phone: _____

E-mail: _____

Date of Nominee's IL Bar Entry: ____/____/____

Please complete for Bar Association Nomination:

Name of nominee: _____

Name of contact at bar association: _____

Address of contact: _____ City/State/Zip _____

Phone number of contact: _____

E-mail of contact: _____

Current officers of bar association with contact information: _____

Number of members of bar association: _____

Number of members participating in pro bono activities included in this nomination form: _____

Website URL (if applicable): _____

Please complete for Law Firm/Corporate Law Department Nominations:

Name of firm or organization: _____

Name of contact: _____

Address of contact: _____ City/State/ZIP: _____

Phone number of contact: _____

E-mail of contact: _____

Website URL: _____

Number of attorneys in Firm or Department: _____

Number of attorneys participating in pro bono activities included in this nomination form: _____

All Nominees Must Complete the Following:

- 1) Has the nominee provided this free legal assistance through an organized pro bono program in Illinois, for example, a legal services program, legal aid society, or a local bar association pro bono program, etc.?
Yes _____ No _____
If yes, please name the program(s):

- 2) How many clients in Illinois were served in the last twelve months as the result of the nominee's pro bono activities? Please list number here:

- 3) On separate pages, please list all case or other matters, as well as the type of case of matter, handled by the nominee which are pertinent to this award.

- 4) On separate pages (no more than 2-3 if practicable), please indicate in what ways the nominee contributed to providing legal services in Illinois to the income eligible without charge. Include the following information with your response:
 - a. A summary of 3-5 of the most important or remarkable cases or matters listed;
 - b. An estimate of the number of hours the nominee contributed to pro bono services in the last twelve months.
 - c. A brief description of the nominee's past pro bono activities.
 - d. Why should this nominee's pro bono activities be considered as exceptional?
 - e. Does the nominee provide pro bono services outside Illinois? If yes, please provide a brief description.
 - f. Is there anything else we should know about this nominee? (optional)

- 5) Attach a current résumé of the nominee or a summary, which includes the information requested below as appropriate for the category of the nomination.

REQUIRED INFORMATION	INDIVIDUAL	BAR ASSOCIATION	LAW FIRM/ CORPORATE LAW DEPARTMENT
Principal areas of practice of nominee	Yes	Yes	Yes
Depth of involvement in pro bono project/organization	Yes	Yes	Yes
Listing of other community activities of nominee	Yes	Yes	Yes
Local, state, and national bar associations of which the nominee is a member	Yes	No	No
Committees, sections, chairmanships, or other positions or activities in which the nominee has engaged while a member of each bar association	Yes	No	No
Law school and year of graduation	Yes	No	No
Number of years practicing law	Yes	No	No
ISBA Members	Yes	No	No

6) Any other information you wish to provide about the nominee? Up to three letters of support may be attached.

7) Does the nominee know that he/she is being nominated for this award?
Yes_____ No_____

8) Person/organization submitting this nomination:

Name: _____

Association/relationship to nominee: _____

Address: _____

City/State/Zip: _____

Telephone: _____

E-mail: _____

Please return this form with attachments by to:

Illinois State Bar Association

Attention: John C. McAndrews Pro Bono Service Award

424 South Second Street

Springfield, IL 62701

800/252-8908 or (217) 525-1760 Fax: 217/525-9063

Or email Tracy Potter, ISBA Legal Department Administrative Assistant,

tpotter@isba.org