

# 9<sup>th</sup> Annual Solo and Small Firm Conference – 2013

The Westin Chicago Northwest  
 400 Park Blvd.  
 Itasca, Illinois 60143  
**October 3 - 5, 2013**

***Earn up to 16.5 hours MCLE credit, including all 6.0 hours of Professional Responsibility MCLE credit***

### Conference Moderators:

- Legal Technology Track – **Paul A. Osborn**, *Ward Murray Pace & Johnson P.C., Sterling*
- Effective & Ethical Track – **Shayne L. Aldridge**, *Law Office of Shayne L Aldridge, Pleasant Plains*; **J. Randall Cox**, *Feldman Wasser Draper & Cox, Springfield*
- Substantive Law Track – **Pamela J. Kuzniar**, *Attorney at Law, Chicago*
- Nuts & Bolts Track – **Annemarie E. Kill**, *Avery Camerlingo & Kill, LLC, Chicago*; **Debra L. Thomas**, *Attorney at Law, Chicago*

<b>Thursday, October 3</b>	
<b>7:30 a.m.</b>	<b>Download ISBA Solo &amp; Small Firm Conference App on Your Mobile Device and Customize Your Conference Schedule!</b>
<b>7:30 a.m. – 5:30 p.m.</b>	<b>Registration – Atrium Alcove</b>
<b>8:00 a.m. – 9:00 a.m.</b>	<b>Continental Breakfast – Atrium</b> <b>Sponsored By: ISBA Mutual Insurance Company</b>
<b>8:00 a.m. - 11:15 a.m.</b> <i>Grand Ballroom I &amp; II</i> <i>(pre-registration required)</i>	<b>iPad for Lawyers</b> <b>3.0 hours MCLE credit, including 3.0 hours approved Professional Responsibility MCLE credit</b> The iPad has rapidly gone from being a device used to read books, listen to music or play games, to a real productivity tool that lawyers can use in their everyday practice. Attorneys are increasingly using the iPad to revise/draft documents, conduct legal research, manage email, calendaring, and even use it in the courtroom for presentations. The iPad's slim, sleek lightweight design – combined with its versatility and power – makes it an amazing paperless tool for any attorney. In this session, the speaker demonstrates the many ways lawyers can use the iPad, including: review and revise Word and PDF documents; manage documents in a folder structure; manage and annotate depositions; show PowerPoint presentations; present evidence at hearings and in trial; dictate letters, memos and notes; and use as a portable scanner. <b>Paul J. Unger</b> , <i>Affinity Consulting LLC, Columbus, OH</i>
<b>9:00 a.m. – 10:00a.m.</b> <i>Lakeshore Ballroom</i>	<b>Fastcase: Introduction to Legal Research Training</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Take advantage of this opportunity to familiarize yourself with Fastcase through this introductory legal research training seminar. Topics include: available research features, advanced search functions, and exclusions (such as secondary and proprietary materials). With unlimited free access to a comprehensive 50-state and federal case law database, this is one benefit ISBA members should learn how to use! <i>(Please Note: Attorneys cannot claim credit for attending/completing the same course twice within a 12-month period.)</i> <b>Christina L. Steinbrecker Jack</b> , <i>Legal Content Manager, Fastcase, Washington, D.C.</i>

10:15 a.m. – 11:15 a.m. <i>Lakeshore Ballroom</i>	<b>Fastcase: Advanced Legal Research Training</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Take your Fastcase knowledge and knowhow to a new level with this advanced legal research training seminar! Topics include: staying organized; selecting/maximizing keywords; sorting your results; interactive timeline and authority check; and interpreting statutes that are not annotated. Onscreen examples highlight each topic, ensuring that you get the most out of this advanced training seminar with. ( <i>Please Note: Attorneys cannot claim credit for attending/completing the same course twice within a 12-month period.</i> ) <b>Christina L. Steinbrecker Jack, Legal Content Manager, Fastcase, Washington, D.C.</b>
11:00 a.m. – 7:00 p.m.	<b>Exhibits – Atrium</b>
12:30 – 1:35 p.m.	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>The iPad Litigator</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Don't miss this intermediate-level session in which our experts explore the many uses of iPads in the courtroom! From the opening statement to closing argument in a typical litigation case, the iPad can help you gather information, present/rebut evidence, access documents, engage in legal research, and format your presentation. <b>Bryan M. Sims, The Sims Law Firm, Ltd., Naperville</b> <b>Paul J. Unger, Affinity Consulting LLC, Columbus, OH</b>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>The Happy Lawyer: The Path from Stress to Wellbeing</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Lawyers have one of the highest rates of suicide, are two times more likely to abuse alcohol than the general population, and are one of three professions with elevated rates of depression...so is it any wonder that less than half of all attorneys describe themselves as happy? Join us for a look at stress and its affect on your life, as well as rumination, errors in thinking, the contributing factors of compassion fatigue, solutions to each of these problems, and asking for help. The segment closes with tips for becoming a happy lawyer! <b>Robin Belleau, Clinical Director, Illinois Lawyers Assistance Program, Chicago</b>
Substantive Law <i>Lakeshore Ballroom</i>	<b>Criminal Law Update</b> <b>1.0 hour MCLE credit</b> Get the information you need with this in-depth review of current cases from the Illinois Supreme Court and U.S. Supreme Court that are affecting the courts or the criminal law practice. <b>Hon. Patrick J. Quinn, Appellate Court Justice, 1<sup>st</sup> Dist. Chicago</b>
Nuts & Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i>	<b>Landmines in Opening Your Own Practice: What You Should Not Do</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Opening your own law firm is both exciting and nerve-wracking. Don't miss this discussion on the various landmines to avoid, including a top ten list of things you should not do when opening your own law firm. <b>Juliet E. Boyd, Boyd &amp; Kummer, LLC, Chicago</b> <b>Sarah E. Toney, The Toney Law Firm, LLC, Chicago</b>
1:45 – 2:50 p.m.	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>Microsoft Office 365</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Meet the “new kid” on the block – Microsoft Office 365 – a new hosted service for productivity and email! This comprehensive, introductory overview examines the online and offline cloud features of Office 365, discusses how the new subscription may impact your upgrade decisions, examines the benefits of hosted MS Exchange for Outlook, and explores why you may want to make the move to this hosted solution. <b>Joshua J. Poje, American Bar Association, Chicago</b> <b>Catherine Sanders Reach, Chicago Bar Association, Chicago</b>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>Ethical Considerations of Guardians Ad Litem</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> It is easy to lose sight of ethical boundaries when acting on behalf of a child who is in a difficult situation. This session offers an ethical roadmap for attorneys serving as guardian <i>ad litem</i> in family law, adoption, and guardianship cases. Topics include: the Illinois Rules of Professional Conduct, a review of statutes – and the case law that interprets them both. Helpful reminders that can prevent you from crossing the line are also included. <b>Lisa M. Nyuli, Ariano Hardy Ritt Nyuli Richmond Lytle &amp; Goettel P.C., South Elgin</b>

<p>Substantive Law <i>Lakeshore Ballroom</i></p>	<p><b>Hot Topics in Employment Law</b> <b>1.0 hour MCLE credit</b> The past two years have brought new court decisions in the labor and employment area – at the state, federal and local levels – that will dramatically affect how you draft documents and litigate claims. Don't miss this presentation on new statutes and recent decisions that will affect your practice in a variety of areas, including Title VII retaliation, arbitration, overtime, employee misclassification, FMLA leave, ADA reasonable accommodation, worker safety, drugs in the workplace, restrictive covenants, discrimination, social media, and more. <i>Michael R. Lied, Howard &amp; Howard, PLLC, Peoria</i> <i>Cathy A. Pilkington, Law Offices of Cathy A. Pilkington, Chicago</i></p>
<p>Nuts &amp; Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i></p>	<p><b>DUI/Traffic Law: Impact of Drugs &amp; Alcohol on Your Client's Record – Arrest to Expungement</b> <b>1 hour MCLE credit</b> Are you an attorney practicing in the area of DUI and misdemeanor traffic law? Then don't miss this informative presentation in which our speakers – an experienced DUI trial judge and DUI defense attorney – come together to discuss a myriad of issues facing the practitioner! Topics include: motion practice, summary suspension hearings, trial, and the collateral affect that pleas and judgments may have on your client. <i>Hon. Thomas M. Schippers, 19<sup>th</sup> Judicial Circuit, Waukegan</i> <i>Sarah E. Toney, The Toney Law Firm, LLC, Chicago</i></p>
<p><b>2:50 p.m. – 3:10 p.m.</b></p>	<p><b>Break with Exhibitors – Atrium</b> <b>Sponsored By: Life's Plan Inc. Pooled Trust</b></p>
<p><b>3:10 – 4:15 p.m.</b></p>	<p><b>Breakout Sessions</b></p>
<p>Legal Technology <i>Grand Ballroom I &amp; II</i></p>	<p><b>Storyboarding at Trial</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> A picture really <i>is</i> worth a thousand words, and storyboarding takes advantage of this fact to explain your client's position to the jury! This advanced-level presentation shows you how PowerPoint, Key Note, Mind Mapping, and other like-minded software can help you create a successful presentation and summary of evidence at your next trial. <i>Paul J. Unger, Affinity Consulting LLC, Columbus, OH</i></p>
<p>Effective &amp; Ethical Practice <i>Gallery Ballroom</i></p>	<p><b>Financial Statements: Yours and Your Clients</b> <b>1.0 hour MCLE credit</b> This presentation is designed to help non-accountant attorneys understand and properly complete personal Financial Statements for submission to banks, other lenders and the IRS. Learn how to read and understand corporate and other business financial statements, obtain and produce financial testimony; and learn the proper presentation and use of financial data in bankruptcy schedules. <i>R. Stephen Scott, Scott &amp; Scott, P.C., Springfield</i></p>
<p>Substantive Law <i>Lakeshore Ballroom</i></p>	<p><b>Traveling Employees and Workers' Compensation</b> <b>1.0 hour MCLE credit</b> Get the answers you need regarding Workers' Compensation and the "traveling employee," including whether or not the Workers' Compensation Act covers employees going to and from work, what makes an employee a traveling employee, and if traveling employees are covered under all circumstances! <i>David B. Menchetti, Cullen, Haskins, Nicholson and Menchetti</i></p>
<p>Nuts &amp; Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i></p>	<p><b>Essentials of Estate Planning: An Overview of Estate Planning Tools</b> <b>1.0 hour MCLE credit</b> Get the tools you need to oversee your next estate planning case with this informative session. <i>Mary A. Corrigan, Howard &amp; Howard, Peoria</i> <i>Samuel M. Dotzler, Dotzler Law, LLC, Chicago</i></p>

<b>4:25 – 5:30 p.m.</b>	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>Kanban for Attorneys</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Kanban (Japanese for “signboard”) is a visual productivity system originally designed by Toyota for just-in-time manufacturing. Join us for an overview of Kanban adaptations for managing paper and information-based workflow, as well as the cloud-based Kanban application “Trello.” Google Docs integration and the privacy/security considerations for using cloud-based applications are also discussed. <i>Aaron W. Brooks, Holmstrom &amp; Kennedy, P.C., Rockford</i>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>Law Firm Marketing Strategies in a Social Media World: Connecting with Clients, Prospects and Referral Sources on LinkedIn and Facebook</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Social media is one of the fastest growing areas where attorneys can generate high quality leads, while simultaneously building relationships with potential referral sources. This session demystifies social media, teaches you the “Rainmaker Social Media Blueprint,” and uncovers specific strategies you can use to connect with clients, prospective clients, and referral sources on LinkedIn and Facebook. <i>Stephen Fairley, CEO, The Rainmaker Institute, Gilbert, AZ</i>
Substantive Law <i>Lakeshore Ballroom</i>	<b>Bankruptcy and Consumer Finance: New Critical Takeaways for General Practitioners</b> <b>1.0 hour MCLE credit</b> Join us for this informative session that offers guidance and an insightful perspective on the changes in bankruptcy law, as well as the recent actions of the Consumer Financial Protection Bureau. <i>Paul A. Osborn, Ward Murray Pace &amp; Johnson P.C., Sterling</i>
Nuts & Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i>	<b>Your First Car Accident Case</b> <b>1.0 hour MCLE credit</b> Get the guidance you need for handling your first car accident litigation case! <i>Matthew L. Willens, Willens Law Office P.C., Chicago</i>
<b>5:30 p.m. – 7:00 p.m.</b> <b>(pre-registration required)</b>	<b>Reception with Exhibitors – Atrium</b> <b>Sponsored By: ISBA Mutual Insurance Company</b>
<b>7:00 p.m. – 9:00 p.m.</b> <i>Grand Ballroom I &amp; II</i> <b>(pre-registration required)</b>	<b>Reel MCLE Series: Boston Legal – How Many Ethical Breaches Can You Spot?</b> <b>2.0 hours MCLE credit, including 2.0 hours approved Professional Responsibility MCLE credit</b> The first day winds down with this unique program in which the hit TV show “Boston Legal” (Season 1, Episode 4) is used as a sounding board for identifying, understanding, and analyzing the Illinois Rules of Professional Conduct. The show is presented as an alternative approach to traditional CLE with the speakers stopping the tape each time the attorney is faced with an ethical dilemma. A look at the recent changes to the Illinois Rules of Professional Responsibility, the recent Supreme Court decisions on IARDC recommended findings, and a discussion on the differences between real practice and the television episode is included. <i>Cliff Scott-Rudnick, The John Marshall Law School, Chicago</i> <i>Richard M. Adler, Attorney at Law, Northbrook</i>
<b>Friday, October 4</b>	
<b>7:30 a.m. – 8:30 a.m.</b> <b>(pre-registration required)</b>	<b>Continental Breakfast – Atrium</b> <b>Sponsored By: St. Louis University School of Law</b>
<b>7:30 a.m. – 5:00 p.m.</b>	<b>Registration – Atrium Alcove</b>
<b>8:00 a.m. – 2:35 p.m.</b>	<b>Exhibits – Atrium</b>

<b>8:30 – 9:35 a.m.</b>	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>Acrobat Pro for Power Users</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Learn to do more with Acrobat Pro (and its alternatives) to take your paperless practice to the next level! This advanced-level demonstration shows you the ins-and-outs of Acrobat Pro, including how to create signature stamps, digital signatures and security certificate. Additional topics include: controlling how your PDF opens; Bates numbering; redaction; text reflow; embedding multimedia files; securing your PDF documents; and creating portfolios. <i>Trent L. Bush, Ward Murray Pace &amp; Johnson P.C., Sterling</i> <i>Bryan M. Sims, Sims Law Firm, Ltd., Naperville</i>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>Social Media, E-Mail and Digital Evidence: From Discovery to Trial</b> <b>1.0 hour MCLE credit, including 1.0* hour Professional Responsibility MCLE credit</b> Social media and other digital evidence provide a fountain of information for trial lawyers. This presentation addresses the various ethical and evidentiary considerations confronting lawyers as they obtain and admit (or block) digital evidence. <i>Steven N. Peskind, Peskind Law Firm, St. Charles</i>
Substantive Law <i>Lakeshore Ballroom</i>	<b>Evidentiary Issues</b> <b>1.0 hour MCLE credit</b> This segment focuses on specific rules in the Illinois codified Rules of Evidence that address hearsay – specifically Rules 801, 803, and 804. Topics include: hearsay, non-hearsay, hearsay exclusions, and exceptions to the hearsay rule (the knowledge of which must be mastered by trial attorneys). <i>Hon. Gino L. DiVito, Tabet DiVito &amp; Rothstein, LLC, Chicago</i>
Nuts & Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i>	<b>Family Law: Top 10 Mistakes in Divorce Settlements</b> <b>1.0 hour MCLE credit</b> Two experienced family law practitioners offer personal practice tips to address common drafting mistakes in Marital Settlement Agreements, which includes a discussion on how the mistakes may impact the litigants and their families. <i>Matthew A. Kirsh, Law Offices of Matthew A. Kirsh Ltd, Chicago</i> <i>Pamela Kuzniar, Attorney at Law, Chicago</i>
<b>9:35 a.m. – 10:15 a.m.</b>	<b>Break with Exhibitors – Atrium</b> <b>Sponsored by: ISBA Mutual Insurance Company</b>
<b>10:15 – 11:20 a.m.</b>	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>The Frugal Firm</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Being frugal has never been more popular than in today’s tough economy! Join us for this introductory exploration of alternative solutions that can save you big bucks, including low-cost substitutes for the products and services everyone assumes are necessary and free web-based services. Protecting your system from attack and determining when to upgrade – all without thinning your wallet – are also discussed. <i>Marc Matheny, Attorney at Law, Indianapolis</i> <i>Abra C. Siegel, Siegel Law Offices Ltd., Chicago</i>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>Dealing With Difficult Clients</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Increasingly so, attorneys are dealing with clients who struggle with mental health issues. This session offers a comprehensive look at the types of mental health issues your clients may have and how you can effectively relate to them in order to provide the best services possible. Recommendations, best practices, and ethical considerations are included throughout the discussion. <i>Scott A. Kaplan, Ph.D., Licensed Clinical Psychologist, Chicago</i>

<p>Substantive Law <i>Lakeshore Ballroom</i></p>	<p><b>Top 10 Things You Need to Know About Family Law</b> <b>1.0 hour MCLE credit</b> Join us for this presentation in which an experienced family law attorney discusses the top ten things every lawyer should know before undertaking a divorce case! Starting with the initial consultation and tips for recognizing problem clients before they become clients through the entry of the judgment for dissolution and beyond – every aspect of handling a divorce case will be touched upon throughout this session. Effective use of discovery, how to analyze and value your client's claim, client relations before/during/after the process, negotiations, settlement, trial, and judgment are all examined in an effort to alert the diligent practitioner to the potential problems and pitfalls that can arise in the family law practice. The session is structured as an interactive exchange of information and ideas, including a brief discussion on some of the latest cases and legislation that you need to know. <b>Rory T. Weiler, Weiler &amp; Lenge, P.C., St. Charles</b></p>
<p>Nuts &amp; Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i></p>	<p><b>Employment Law: It's a Date...Spot the Issues and Know Your Deadlines</b> <b>1.0 hour MCLE credit</b> This nuts-and-bolts session offers a basic introduction to the employment laws that prohibit discrimination, and is designed to assist attorneys in identifying violations in various areas, including sexual, racial and other forms of harassment in the workplace. The Family Medical Leave Act is also discussed. <b>Graciela Mata, Howard &amp; Howard Attorneys, PLLC, Peoria</b></p>
<p><b>11:20 a.m. – 12:50 p.m. – Plenary Luncheon – Grand Ballroom III, IV &amp; V</b> <b>5 Proven Ways to Renew, Restore, and Revive Your Practice...Starting Monday</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> <b>(pre-registration required)</b> Tired of wasting your time and money on marketing efforts that produce lack-luster results? Join us as Stephen Fairley, a nationally recognized law firm marketing expert, discusses practical tips and tactics he has discovered from working with over 9,000 attorneys across the nation! Cut through the myths and misconceptions about business development, while learning several specific strategies you can immediately put to work on MONDAY. Topics include: the three critical areas law firms must focus on this year to grow revenues; two of the biggest reasons your legal marketing efforts are failing and what you can do to change it; best practices in business development for small firms, including what works and what doesn't; the most cost-effective strategy you can use to keep in touch with all your former clients and referral sources; and case studies from small and solo firms who doubled their revenues during the recession. <b>Stephen Fairley, CEO, The Rainmaker Institute, Gilbert, AZ</b></p> <p><b>Lunch Sponsored By: Attorneys' Title Guaranty Fund, Inc.</b></p>	
<p><b>1:00 – 2:05 p.m.</b></p>	
<p><b>Breakout Sessions</b></p>	
<p>Legal Technology <i>Grand Ballroom I &amp; II</i></p>	<p><b>Mobile Security</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> With each new model, mobile devices grow more sophisticated, run increasingly complex applications, and are capable of storing larger and larger amounts of sensitive information. Although attorneys have embraced the many benefits that come with using mobile devices, a certain level of responsibility comes with keeping these devices secure. This session provides both a practical and legal overview of what this means, along with step-by-step instructions for making your mobile technology as secure as it can be. <b>Aaron W. Brooks, Holmstrom &amp; Kennedy, P.C., Rockford</b> <b>Shamla T. Naidoo, The Law Offices of Shamla Naidoo, P.C., Chicago</b></p>
<p>Effective &amp; Ethical Practice <i>Gallery Ballroom</i></p>	<p><b>The New Requirements for Your Health Insurance Plans</b> <b>1.0 hour MCLE credit</b> Beginning in 2014, small businesses and individuals can access Health Insurance Exchanges to compare and buy health plans. These exchanges are an online marketplace offering an array of qualified health insurance plans – the goal of which is to reduce the burden and costs associated with small group/individual health plans and provide the cost advantages and choices enjoyed by large employers. Join us for a comprehensive discussion on your client's healthcare options beginning in 2014. <b>Matthew Arvanites, Marsh U.S. Consumer, Chicago</b> <b>Wesley Kee, Marsh U.S. Consumer, Chicago</b></p>

<p>Substantive Law <i>Lakeshore Ballroom</i></p>	<p><b>The Alphabet Soup of Social Security and Medicare Law</b> <b>1.0 hour MCLE credit</b> Just about all elderly and disabled clients rely upon programs from the Social Security Administration and the Centers for Medicare and Medicaid Services. This presentation explores the various aspects of the safety net that has been in place for decades – which most of our clients (and ourselves) will rely upon at some point in our lifetime. Learn the differences between SSDI and SSI, how much a recipient of Social Security Retirement benefits can earn without those benefits being taxed, what services Medicare Part A, B, C, and D cover, and whether or not Medicare picks up the cost of long-term care in a nursing facility. <i>Susan Dawson-Tibbits, Johnson Bunce &amp; Noble P.C., Peoria</i></p>
<p>Nuts &amp; Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i></p>	<p><b>Navigating the New Closing Landscape in Real Estate</b> <b>1.0 hour MCLE credit</b> This in-depth review explores the changes to the real estate closing process caused by the September 2013 release of the Consumer Financial Protection Bureau’s (CFPB) Final Rule. The new Closing Disclosure form (replacing the HUD-1) is reviewed in detail, including implementation. <i>Jerry T. Gorman, Senior Vice President, Attorneys’ Title Guaranty Fund, Inc., Champaign</i> <i>John O’Brien, Vice President, Attorneys’ Title Guaranty Fund, Inc., Arlington Heights</i></p>
<p><b>2:05 p.m. – 2:35 p.m.</b></p>	<p><b>Break with Exhibitors – Atrium</b> <b>Sponsored By: ISBA Mutual Insurance Company</b></p>
<p><b>2:35 – 3:40 p.m.</b></p>	<p><b>Breakout Sessions</b></p>
<p>Legal Technology <i>Grand Ballroom I &amp; II</i></p>	<p><b>Look Ma, No Hands: Speech Recognition &amp; Digital Dictation for Everyday Use</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Explore the newest versions of speech recognition software with this informative session. Topics include: new stand-alone applications; custom commands; apps that are built into new operating systems; and speech recognition solutions for mobile devices. Find out what’s new in the world of digital dictation and why tape is dead! <i>Nerino J. Petro, Practice Management Advisor, State Bar of Wisconsin, Madison, WI</i></p>
<p>Effective &amp; Ethical Practice <i>Gallery Ballroom</i></p>	<p><b>Self Care for Attorneys</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> It’s hard to help others when you’re struggling with your own stress! Learn how to recognize when your abilities are compromised, know your limitations, and identify the signs of burnout, stress, and frustration, which may interfere with your job performance. Healthy self-care behaviors, techniques for coping with stress, and time management strategies are addressed. <i>Scott A. Kaplan, Ph.D., Licensed Clinical Psychologist, Chicago</i></p>
<p>Substantive Law <i>Lakeshore Ballroom</i></p>	<p><b>Federal and State Tax Update, including Estate Taxes</b> <b>1.0 hour MCLE credit</b> This session explores a selection of tax topics, including the recent estate and gift tax changes at both the Federal and Illinois level, as well as the planning alternatives for Illinois estates. <i>Karl B. Kuppler, Hasselberg, Rock, Bell &amp; Kuppler, Peoria</i></p>
<p>Nuts &amp; Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i></p>	<p><b>Nuts &amp; Bolts of Illinois Foreclosure: Hammering Out the Foreclosure Process</b> <b>1.0 hour MCLE credit</b> Don’t miss this complete overview of the foreclosure process – from start to finish! Topics include: navigating the lawsuit; affirmative defenses and counterclaims; new Illinois Supreme Court rules; the mediation process; and other loss mitigation options, including deed in lieu of foreclosure and short sales. <i>Hon. Mitchell L. Hoffman, 19<sup>th</sup> Judicial Circuit, Waukegan</i> <i>Kathleen M. Robson, Robson &amp; Lopez, LLC, Chicago</i></p>

<b>3:50 – 5:00 p.m.</b>	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>The PDF/Paperless Office</b> <b>1.0 hour MCLE credit, including 1.0* hour Professional Responsibility MCLE credit</b> Would you like to make it easier to find files, cut down on the storage cabinets around the office, and be on the leading edge (rather than the trailing edge) for once? Then don't miss this introductory session in which our speakers explain what "going paperless" means and shows you what you need to get started! Learn how to reduce the amount of paper in your practice, which electronic file format is best, what equipment and software you need, and how to use them with your everyday software. <i>Marc Matheny, Attorney at Law, Indianapolis</i> <i>Nerino J. Petro, Practice Management Advisor, State Bar of Wisconsin, Madison, WI</i>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>Lawyers as HIPAA Business Associates</b> <b>1.0 hour MCLE credit</b> Stay apprised of the HIPAA Privacy, Security and Enforcement Rules amendment, which expands the obligations and potential liability for anyone accessing protected health information (PHI) while representing health care providers, organizations, and health plans. This session addresses the business associate responsibilities of attorneys, including how to determine whether an attorney or law firm is a business associate (and, therefore, subject to regulation under the HIPAA rules); business associate obligations, including requirements to enter into business associate agreements with clients; and the interplay of HIPAA and ethical issues for attorney business associates. <i>Rick L. Hindmand, McDonald Hopkins LLC, Chicago</i>
Substantive Law <i>Lakeshore Ballroom</i>	<b>Mortgage Foreclosure: Case Law Update 2013</b> <b>1.0 hour MCLE credit</b> As the recession continues and solo and small firm attorneys "reinvent" the focus of their practice, the prospect of mortgage foreclosure defense work becomes more realistic and the opportunities more frequent. Join us for an exploration of the fundamentals surrounding the mortgage foreclosure arena, including the most recent case laws affecting mortgage foreclosure issues. <i>Steven B. Bashaw, Steven B. Bashaw, P.C., Lisle</i>
Nuts & Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i>	<b>Fundamentals of Education Law: An Attorney's Role in Discipline Proceedings, IEPs, and Obtaining Other Services</b> <b>1.0 hour MCLE credit</b> Learn how to advocate on behalf of parents with special needs children to obtain educational services with this informative segment. Topics include: appropriate educational placement; protecting children who are facing an expulsion or suspension; and obtaining student school records and mental health records in an educational context. <i>Neal E. Takiff, Whitted Cleary &amp; Takiff, LLC, Northbrook</i>
<b>5:00 p.m. – 6:30 p.m.</b> <i>Atrium</i> <i>(pre-registration required)</i>	<b>Reception in Atrium</b> <b>Sponsored By: ISBA Mutual Insurance Company</b>
<b>Various start times between 6:30 – 8:30 p.m.</b>	<b>Dutch Dine-In Dinners at Shula's Restaurant, Westin Hotel</b> <i>(Optional Event – Not Included in Registration Fee)</i> Good food and good company! Register on-site to attend a Dutch-treat dinner with fellow conference attendees at Shula's in the Westin Hotel. Space is limited, so stop by the ISBA registration office onsite at the Westin on Thursday October 3 to sign up for your dinner group and time.
<b>Saturday, October 5</b>	
<b>7:30 a.m. – 8:30 a.m.</b> <i>(pre-registration required)</i>	<b>Continental Breakfast – Atrium</b>
<b>7:30 a.m. – 11:20 a.m.</b>	<b>Registration – Atrium Alcove</b>
<b>8:30 a.m. – 9:35 a.m.</b> <i>Grand Ballroom I &amp; II</i>	<b>Gizmos &amp; Gadgets</b> <i>No MCLE credit</i> Back by popular demand, this fast-paced conference favorite is sure to bring a smile to your face by offering you a look at the lighter side of technology, including tips and overviews of the gizmos and gadgets that are most useful for your law practice and your life! <i>Nerino J. Petro, Practice Management Advisor, State Bar of Wisconsin, Madison, WI</i> <i>Bryan M. Sims, Sims Law Firm, Ltd., Naperville</i>



<b>9:45 – 10:50 a.m.</b>	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>Are you Mac-Curious?</b> <b>1.0 hour MCLE credit, including 1.0* hour Professional Responsibility MCLE credit</b> Have you ever wandered into an Apple store and wondered if iPad, iPhone, and Mac users are really more productive? If you've ever thought about making "the switch" – or are just a bit Mac curious – then you need to attend this introductory session! Our Apple experts walk you through the Mac experience by showing you what to expect and how to get the most from your transition to the wonderful world of Mac. <b>Brett Burney, Burney Consultants, Beachwood, OH</b>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>What You Need to Know About E-Discovery</b> <b>1.0 hour MCLE credit, including 1.0 hour approved Professional Responsibility MCLE credit</b> Do you worry you're getting a ton of irrelevant junk, but missing the key email? Are you torn between keeping your client's costs down and avoiding sanctions for mistakes in e-discovery? Do you wonder what e-discovery is and how it works? Then don't miss this session in which Todd Flaming examines key case law and rules, important new sources for discovery (like Facebook pages), practical guidance coming from the courts and technical experts, and preferred strategies for how to handle e-discovery. <b>Todd H. Flaming, KrausFlaming, LLC, Chicago</b>
Substantive Law <i>Lakeshore Ballroom</i>	<b>Health Care Planning with Advanced Directives</b> <b>1.0 hour MCLE credit</b> This segment examines the use of advanced directives in health care planning, including living wills, health care power of attorneys, DNR orders, and the Physician Orders for Life-Sustaining Treatment (POLST) form, as well as the Illinois Health Care Surrogate. <b>Heather E. Voorn, Delaney Delaney &amp; Voorn Ltd., Orland Park</b>
Nuts & Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i>	<b>Advising Your Client on Selection of Business Entity</b> <b>1.0 hour MCLE credit</b> This overview gives you the information you need to effectively advise your clients on selecting a business entity. Topics include: the business entity choices available in Illinois; knowing which entity best fits your client now; and understanding how today's business entity choice could affect your client's future. <b>Miriam L. Burkland, Howard &amp; Howard, Chicago</b> <b>Mark B. Ryerson, Howard &amp; Howard, Chicago</b>
<b>11:00 a.m. – 12:05 p.m.</b>	<b>Breakout Sessions</b>
Legal Technology <i>Grand Ballroom I &amp; II</i>	<b>The Wizard of Mac</b> <b>1.0 hour MCLE credit, including 1.0* hour Professional Responsibility MCLE credit</b> Don't miss this intermediate-level discussion on why a Mac computer may be right for you and how it can enhance the way your law practice functions. Topics include: best practices on automated form creation; workflows; document styles; mastering PDFs; and understanding how Automator and Apple Scripts can turn your Mac into a thinking machine! <b>Brett Burney, Burney Consultants, Beachwood, OH</b> <b>Alan R. Press, Alan R. Press Attorney at Law P.C., Lincolnshire</b>
Effective & Ethical Practice <i>Gallery Ballroom</i>	<b>Time Management Tips for the Practicing Attorney</b> <b>MCLE credit TBD</b> We all make to-do lists because they make us feel in control, like we've accomplished something through sheer <i>intention</i> ...but lists are only helpful for remembering what you need to do, <i>not</i> for actually getting anything done. Join us to discover a better system that will make your days infinitely more productive and less stressful, and learn how to delegate tasks to others (who will take care of them professionally and up to your most exacting standards) even if you don't have staff! <b>Elaine Quinn, The Solopreneur Specialist, Chicago</b>

<p>Substantive Law <i>Lakeshore Ballroom</i></p>	<p><b>Be Careful What You Ask For: Tips for Real Estate Practitioners in Buying and Selling Condominium or Community Association Properties</b>  <b>1.0 hour MCLE credit</b>  Representation should begin with a review of the scope of representation to confirm that the expectations are mutual, specifically as it relates to the extent of the document review. This segment helps you to ensure that the buyer has a full understanding of the transaction by knowing which statute(s) govern the transaction and the property to which the buyer is taking title, what documents should be requested, and which sections of those documents may need a closer look.  <i>Charles M. Keough, Keough and Moody, P.C., Naperville</i></p>
<p>Nuts &amp; Bolts <i>Stanford Room, 2<sup>nd</sup> Floor</i></p>	<p><b>Consumer Bankruptcy Issues</b>  <b>1.0 hour MCLE credit</b>  Are you a new practitioner wanting to file simple Chapter 7 and Chapter 13 cases on behalf of consumer debtors? Then don't miss this crash-course on the basics of consumer bankruptcy! Topics include: the initial interview; filing requirements; the means test; automatic stay issues; redemption and reaffirmation; and drafting effective Chapter 13 Plans. This session also highlights some of the issues that general non-bankruptcy practitioners should be aware of when advising clients.  <i>Sean Williams, The Law Offices of Williams &amp; Assoc. P.C., Rock Island</i></p>
<p><b>12:05 p.m.</b></p>	<p><b>Conference Adjourned</b></p>

*\*Professional Responsibility MCLE credit subject to approval*