

Standing Committee Scope Notes

Revised May, 2016

Amicus

The mission of the Standing Committee on Amicus is to implement the ISBA Amicus Policy.

Committee on ARDC

To solidify the working relationship between the ISBA and the ARDC through enhanced communication and dissemination of relevant information; to provide information to the legal community regarding attorneys' professional and ethical duties and the disciplinary system; and to review and make recommendations to the ARDC and the Supreme Court of Illinois regarding the disciplinary system to ensure that the disciplinary system is fair and balances the needs of the profession and the public. Consists of a chair, vice-chair, secretary and members-at-large appointed by the ISBA President. (Rev. 1-23-04)

Bar Services and Activities

The mission of the Standing Committee on Bar Services & Activities is to recommend, monitor, and promote services, member benefits, activities and programs for Association members. Supervise a continuing program of member benefits; plan and supervise programs and conferences for local and organized bar associations and additional segments of the Association; promote the affiliated bar association program for local and organized bar associations; be available to assist as needed the President and other ISBA officers in planning and arranging among the members of the bar the Annual and Midyear meetings; supervise and assist in the promotion of the Association group travel programs and travel programs by the President.

Budget and Audit

The mission of the Standing Committee on Budget & Audit is to develop the budget for the Association and to regularly review all financial aspects of the Association's operations, especially including representation of Board of Governors and Assembly in the annual audit of the Association's finances; meet independently with Association auditors prior to and during annual audit and be prepared to report thereon to the Board and Assembly; and reviewing and making recommendations to the Board of Governors on all present or proposed staff benefits (except the Staff Pension Plan), such as hospitalization, sick leave, disability plans and vacation. Consists of the First Vice-President, as chair ex officio, the Second Vice-President, and the Treasurer in addition to three other members of the Board of Governors appointed by the President. Other than the First and Second Vice-Presidents, at least one of the members shall have served the previous year.

Continuing Legal Education

Responsibility for planning and coordinating continuing legal education programs is vested in the Standing Committee on Continuing Legal Education. The committee's

primary responsibility is the generation and development of continuing legal education programs. It also approves the scheduling, content and faculty for all continuing legal education proposals developed by other sections and committees, and acts on all requests to co-sponsor programs with other organizations. Consists of chair, vice-chair, secretary and 18 additional members.

Corrections and Sentencing

The mission of the Standing Committee on Corrections & Sentencing is to be responsible for activities relating to the improvement of correctional facilities in Illinois; to develop guidelines and recommendations for appropriate projects in Illinois; to implement the Unified Code of Corrections, including sentencing provisions; and, to cooperate and maintain coordination with the American Bar Association in such activities. Lay members are authorized.

Delivery of Legal Services

To study, recommend, promote and conduct activities of the Association pertaining to mechanisms for the delivery of legal services to the public, including but not limited to legal assistance to the indigent and other methods of simplifying or lessening the costs of delivery systems. In addition, to supervise the operation of the Illinois Lawyer Referral Service.

Disability Law

The mission of the Disability Law Committee is to educate attorneys, judges, and members of the public about the law as it relates to persons with disabilities; to promote fair and equal treatment of persons with disabilities; monitor and propose legislation; and provide a forum for education and advocacy as it relates to persons with disabilities; and to further the professional development and inclusion of attorneys and law students with disabilities, as well as practitioners who serve clients with disabilities, by creating programming and other resources to support their professional needs.

Diversity Leadership Council

The mission of the Diversity Leadership Council is to foster communication and coordination between the ISBA's diversity-related committees and section councils (including the Standing Committees on Women and the Law, Racial and Ethnic Minorities and the Law, Sexual Orientation and Gender Identity, Disability Law, and the Diversity Pipeline Program, as well as the Human Rights Section Council and the International Law and Immigration Section Council); and to coordinate the ISBA's diversity outreach efforts, which would include such projects as: the Diversity Leadership Institute; Diversity CLE programs; Regional Diversity receptions; annual Diversity Award; Annual Diversity Luncheon; the ISBA's Diversity website; the Diversity Matters Newsletter; and periodic diversity surveys.

Government Lawyers

To promote a representative organized bar by providing a forum for government lawyers to meet, identify, address and register common concerns regarding

substantive and procedural laws relating to government practice; to work to ensure adequate government lawyer representation on the committees and section councils of the Association; to promote the representation of government lawyer interests in all aspects of bar activities and the profession; and to present seminars and conferences and conduct other appropriate activities in furtherance of these goals.

Illinois Bar Journal Editorial Board

The mission of the Standing Committee on IBJ Editorial Board is to serve as a board of editors of the Illinois Bar Journal and, in such capacity; to supervise, assist, and advise in the editing and distributing of section council newsletters and Illinois Courts Bulletin; to supervise administration of the advertising sales program for Association publications; to contribute or obtain contributions of articles of interest to the Association for publication in the Illinois Bar Journal and provide general guidance to section council newsletter editors and the editor of the Illinois Courts Bulletin to ensure that the contents of these publications are of high quality and contain materials and information of interest to members of the Association. Consists of an editor-in-chief (to serve two years), associate editor, secretary, immediate-past editor-in-chief ex officio and 12 additional members. Lay members are authorized.

Judicial Advisory Polls

The mission of the Standing Committee on Judicial Advisory Polls is to study, formulate and recommend occasions for and methods of conducting advisory polls of members of the bar on qualifications of candidates for judicial office, and to supervise and conduct such polls when requested by local bar associations in accordance with policy and procedure established by the Assembly. Consists of chair, vice-chair, director of administrative services as secretary ex officio, and 13 additional members. Eight members constitute a committee quorum. No change in the basic Judicial Advisory Polls Committee Policy shall be adopted with less than six affirmative votes.

Judicial Evaluations Cook County

The goal of the Standing Committee on Judicial Evaluations – Cook County is to evaluate the qualifications of candidates for judicial office, and to report the committee's conclusions to the electorate, whether it be voters in the primary and general elections, circuit judges who elect associate judges, or the justices of the Supreme Court of Illinois who make appointments to fill vacancies on the bench. No committee member who serves on a campaign committee, or is actively involved in fund raising for any candidate under review, may participate in the investigation or evaluation of any candidate for the same judicial office. This committee consists of two co-chairs, a secretary, an appeal subcommittee and sufficient members to implement its responsibilities in Cook County. Fifteen members shall constitute a quorum. This committee is authorized to speak for the Association; its findings are not subject to review or approval by the Board of Governors.

Judicial Evaluation – Outside Cook County

The mission of the Standing Committee on Judicial Evaluations - Outside Cook County is to investigate and evaluate the qualifications of Illinois candidates for nomination to the U.S. District Court and Circuit Court of Appeals; and to investigate and evaluate the qualifications of candidates for nomination, election, retention and appointment to the Illinois Supreme Court in all judicial districts, and to the Illinois Appellate Court in the districts outside of Cook County. No committee member who serves on a campaign committee, or is actively involved in fund raising for any candidate under review, may participate in the investigation or evaluation of any candidate for the same judicial office. Consists of a chair, a vice-chair, a secretary and sufficient members to implement its responsibilities in all judicial districts. Lay members are authorized. Five members shall constitute a quorum.

Law Related Education for the Public

The mission of the Standing Committee on Law Related Education for the Public is: to develop, implement, and administer law-related programs that enhance an understanding of the legal system; to educate the public about the work of lawyers and judges, and the importance of an independent judiciary for the proper administration of justice; to promote students' interest in our justice system and encourage their consideration of careers in the law; and to advocate for the expansion of civics education in all appropriate environments.

Legal Education, Admission & Competence

The mission of the Standing Committee on is to study all phases of preparatory and legal education requirements for admission to the bar and standards for bar examinations, and to review continuing legal education, competence, and lawyer skills, making recommendations with respect thereto. Consists of chair, vice- chair, secretary and 18 additional members.

Legislation

Has the responsibility for committee execution of legislative program. Adopted by the Board of Governors in October 1981. Normally consists of Immediate Past President, ex officio, the Third Vice-President, ex officio, two persons who are members of the ISBA Assembly, two persons who are members of the Board of Governors, and 16 additional members selected because of their demonstrated interest, at least two of whom, if possible, should be persons who have served in the General Assembly of the state of Illinois. The Immediate Past President shall be the chair. If he or she should decline such appointment, the First Vice-President, Second Vice-President and Third Vice-President, in that order, shall be offered the office of chair.

Marketing & Communications

The mission of the Standing Committee on Marketing and Communications is to consider and recommend strategic communications with the public that promote ISBA lawyers, the activities of the Illinois State Bar Association, and the role lawyers play in the community; to supervise and conduct such board-approved

communications; to review specific communication projects and programs and, when needed, to recommend changes in the Association's communication objectives. Consists of a chair, vice-chair, secretary and such additional members as may be appointed by the President.

Personnel

To exercise responsibility for supervision of personnel matters pertaining to ISBA staff, including supervision of a salary management program, the review of recommendations for staff officer salary increases, clerical salary increases and fringe benefits submitted by the executive director. It is noted that the responsibility listed above does not derogate the executive director's primary responsibility for clerical salary administration, the development of job descriptions, evaluation procedures and like functions. Consists of a chair, First Vice-President as ex officio, chair of the Assembly Finance Committee as ex officio, and four additional members.

Professional Conduct

The mission of the Standing Committee on Professional Conduct is to review the Illinois Rules of Professional Conduct to assure that its provisions adequately address matters of professional conduct and, when deemed necessary, to recommend proposed amendments to the Rules; and in the committee's discretion, to prepare written advisory opinions on professional conduct in response to inquiries or comments relating to professional conduct, provided no such advisory opinion be published as an opinion of the Association until it has been approved by the Board of Governors. Consists of a chair, vice-chair, secretary and additional members, all appointed by the President. A quorum of this committee shall be one-third of the active members.

Racial and Ethnic Minorities and the Law

The Mission of the Racial and Ethnic Minorities and the Law is to educate attorneys, judges, and members of the public about the law as it relates to racial and ethnic minority groups; to monitor and comment upon proposed legislation, administrative rules, and judicial decisions that uniquely affect racial and ethnic minority groups; To gather and centralize resources on other issues impacting racial and ethnic minorities and to serve as a voice to the ISBA, the legal profession, and society at large on those issues; and to further the professional development and inclusion of minority attorneys and law students, as well as practitioners who serve minority clients, by creating programming and other resources to support their professional needs.

Scope & Correlation

To study the structure, function and work of the various standing and special committees, the sections and other agencies of the Association, and to make such recommendations to the Board of Governors from time to time as the committee deems advisable in the interest of better correlation and development of the work of the Association. Consists of the Second Vice-President to serve as chair ex officio,

the executive director to serve as secretary ex officio without vote, the Third Vice-President, the Immediate Past President and seven members of the Board of Governors to be elected by the Board for terms of one year.

Sexual Orientation & Gender Identity

The mission of ISBA Standing Committee on Sexual Orientation and Gender Identity is to educate attorneys, judges, the Association, and members of the general public about the law as it relates to lesbian, gay, bisexual, and transgender ("LGBT") persons; to promote the fair and equal treatment of LGBT individuals by identifying the types of discrimination that LGBT persons experience and pursuing appropriate forms of education, legislation, and advocacy to eliminate such discrimination; and to further the professional development of LGBT attorneys and law students, as well as practitioners who serve LGBT clients, by creating programming, mentoring opportunities, and other resources that support their professional needs and interests.

Supreme /Appellate Court Election Campaign Tone & Conduct

The organization for and the responsibilities of the Illinois State Bar Association Standing Committee on Supreme and Appellate Court Election Campaign Tone and Conduct shall be: (a) Educate the public on the guidelines for judicial candidates set forth in the Illinois Rules of Professional Conduct and Code of Judicial Conduct. This work will be done in partnership with judicial candidates and in cooperation with the media; (b) encourage judicial candidates to uphold the integrity and independence of the judiciary during campaigns by presenting campaign materials that adhere to the spirit and letter of these rules; and (c) ask that candidates discourage third party advertisements that reflect negatively on the integrity and independence of the judiciary.

Women & the Law

The mission of the ISBA Standing Committee on Women and the Law is to study and to focus on areas of law uniquely affecting women; assess, design, and implement programs designed to satisfy women's unmet legal needs; study and recommend legislation uniquely affecting women; provide a forum for action relating to women's issues; and, explore ways to encourage women in their involvement in the legal community at all levels.