



Section on Law Office Management and Economics

The Mission of the ISBA Law Office Management and Economic Section:

The mission of ISBA Standing Committee on Law Office Management and Economics is to enhance and develop the professional capabilities of Illinois lawyers in the realization that the practice of law now requires the implementation of sound business practices; and to investigate, evaluate, develop and disseminate information and techniques that will make the legal services delivery team more effective, competent, ethical and responsive to the needs of clients and the public.

General:

- ◆ Section dues are \$30 per year.
- ◆ To join, go to www.isba.org/sections

Continuing Legal Education

The Section sponsored the following program(s) during the year:

- ◆ **Diversity and Inclusion in the Practice of Law** (12/8/17)
- ◆ **Fixing the Underperforming Law Practice** (3/7/18)
- ◆ **Cybersecurity for Law Firms Breakfast Symposium** (6/15/18)

Section members also receive discounts on section-sponsored CLE programs.

Legislation

The Section Council reviews proposed legislation that may affect their members' practice area.

ISBA Central

- ◆ Members of the ISBA section get free access to the section's community on ISBA Central. The ISBA Central community allows section members to pose questions, answer questions, and share information with fellow section members from around the state.

Newsletters

During the 2017-18 bar year, the Section published 4 newsletters.

Articles included:

- ◆ Best practices to impart to business owners (Sept. 2017)
- ◆ Lawyers in small firms and solo practice must understand technology that impacts the practice of law (Sept. 2017)
- ◆ Taking care of your mental health (Sept. 2017)
- ◆ Tax basics for the new managing partner of the small firm (Sept. 2017)
- ◆ Law firm financial management: Practical tips and suggestions—Part 1 of a multi-part series (Sept. 2017)
- ◆ Cutting costs, maximizing memberships and streamlining your practice (Dec. 2017)
- ◆ The role of the office manager (Dec. 2017)
- ◆ The value of mentoring (Dec. 2017)
- ◆ What's your succession plan? (Dec. 2017)
- ◆ Formulaw from IICLE (Dec. 2017)
- ◆ Marketing: Why it has to be done (Mar. 2018)
- ◆ 7 reasons law firms should adopt cloud technology now (Mar. 2018)
- ◆ Should initial client consultations be free? (Mar. 2018)
- ◆ Identifying and recruiting firm leadership (Mar. 2018)
- ◆ What is the business reason for concentrating your practice in a specific area? (Mar. 2018)
- ◆ Billing practices that keep clients happy (May 2018)
- ◆ If everyone is so busy, why is cash flow so low? (May 2018)
- ◆ Law firm financial management: Practical tips and suggestions—Part 2 of a multi-part series (May 2018)
- ◆ What are the 'externalities' of practicing law? (May 2018)
- ◆ Financing your first year in practice (May 2018)